

**DULUTH PUBLIC UTILITIES COMMISSION**  
**Meeting Minutes**  
**April 21, 2015**

**Members Present:** Councilor Zack Filipovich, Councilor Jennifer Julsrud, Rob Prusak, Jim Ramnes, Councilor Joel Sipress

**Members Absent:** Linda Sellner, Jason Thorsell

**Staff Present:** Bob Asleson, Leanna Gilbert, Eric Shaffer, Glenn Strid

**Call to Order:** The meeting was called to order at 5:22 p.m. by President Prusak.

**Approval of previous meeting and hearing minutes**

**Old business:**

**15PUC-004 - RESOLUTION AMENDING ARTICLE V SECTION 1 OF THE BYLAWS PERTAINING TO OFFICERS.**

Commissioner Sipress motioned to approve resolution 15PUC-004, and the motion was seconded. Resolution 15PUC-004 was approved unanimously.

**City Council summer break schedule**

The councilors checked their schedules and found that the summer break should have no effect on their attendance at the June DPUC meeting.

**Updates from staff**

Eric Shaffer reported that construction season has started early. The copper riser and gas blanket projects have already started. When Commissioner Sipress inquired about when work would start on the 4<sup>th</sup> Street project, Shaffer replied that water main work should be advertised this Friday and will start after Grandma's Marathon. Four blocks of the water main work will be bid separately because of the number of mains going through that area.

**Upcoming Council actions**

The AHEAP resolution is being revised. As written, it is rather confusing. It should state that the amounts are cumulative. There is also a question of whether there should be continual requests to extend the program versus being included as a line item in the annual budget. Staff will continue to work on this.

**Commissioner questions or comments**

President Prusak mentioned a letter received from the City of Proctor regarding water. Bob Asleson stated that Proctor was requesting a contract for water service. Jim Benning sent a reply that there is already a contract for water. They recently replied that they didn't think the contract was still applicable. Another letter was drafted in reply stating that it was indeed still applicable.

**Preview of upcoming business**

The next regular meeting is scheduled for Tuesday, May 19, 2015, at 5:15 p.m. in City Council Chambers.

**Adjournment:** The meeting was adjourned at 5:57 p.m.